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DD/A Registry
83-0195/7

14 FEB 1983

MEMORANDUM FOR: Multiple Addressees

FROM

[Redacted]

DDA/Management Staff

30-10

25X1

SUBJECT : 1985 Standard Support Requirements
(formerly Supplemental Support Initiatives)

REFERENCE : DDA 83-0195 (1985 S.S. Requirements)

1. We have reviewed your response to our memorandum (see reference) and as a result of this review, we have composed additional questions for your response and offer certain comments for your consideration. A meeting is scheduled in the DDA Conference Room for February at [Redacted] hours for the purpose of reviewing and discussing the Standard Support Requirements (SSR), and any issues your office wishes to raise related to SSR. This meeting will take about 30/40 minutes and we request that your response to the questions listed on the attached page be presented at that time.

2. Further, we wish to re-emphasize that the sole purpose of the Standard Support Requirements resources is to support new Agency initiatives. When applying SSR resources, the basic assumption is that we have sufficient resources to support the Agency's current activities (as of 1 October 1984). The SSR cannot therefore be used to eliminate deficiencies in your Base program, or to compensate for any shortfalls. Your New Initiative must be developed to make up for these shortfalls, not the SSR. Finally, you are reminded that each office Director will be expected to defend the SSR resources included in your 1985 Budget Program.

3. Listed on the attached page are comments and questions for your consideration and response.

[Redacted]

25X1

Attachment
As Stated

Distribution

Orig - Addressees

① - DDA Subject

1 - DDA Chrono *w/o att.*

1 - MS Subject

1 - MS Chrono *w/o att.*

[Redacted]

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Office of Training and Education
Comments and Questions

- A. Precisely how much can Base resources absorb without instituting SSR resources? In some instances - none, in other areas (classrooms/housing/students) may be able to absorb significant increases.
- B. What resources are needed for DDA New Initiatives?
- C. What specifically will dollars buy in terms of both Personal and Non-personal services resources? Must be spelled out.
- D. U.S. Field - no particular impact for OTE, correct?
- E. According to 84 Base Capability - besides OTE staff and facilities both at Headquarters and [redacted] positions for CT's, full-time language students and [redacted] training are available; plus DI provides 15 positions to accommodate analysts developing substantive expertise through study, foreign assignments, and language training. How do these resources impact on increased requirements? 25X1
25X1
- F. In 1984, OTE is programmed to receive the following SSR resources - assuming all goes well and the Agency's budget plan is approved - [redacted] 25X1
[redacted] 25X1
[redacted]
New Initiatives, i.e., during 1984 OTE will have constructed or provided for new classrooms for students, housing for additional instructors, purchase of training material/equipment, etc.?
- G. Impact statement if resources are not provided at levels requested.
- H. What is current training ratio - instructors to CT's/Professional - Technical/Clerical? Why such large resource requirement increase from [redacted] 25X1

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